



## Thursday, Sept. 16<sup>th</sup>, 7:00PM LNNLRCD Special Meeting

### I. Board Members

#### Present:

Joe Gargano	-	President
Joe Olliges	-	Secretary
Herb Hill	-	Personnel
Bill Piper	-	Treasurer
Jerry Sellers	-	

#### Employees:

Mike Schiltz  
Becky Breckenfelder

#### Guests:

Dan Dummett	Tami Fane
Mel Jackovich	Marilyn Mancini
Dan Nicolini	Ralph Petersen
Robert Spencer	

### II. Pledge of Allegiance

**III. Agenda:** Joe G. motioned to modify the agenda by putting the bid opening first. Bill seconded the motion. Motion approved by roll-call vote. [09-16-04-01]

**IV. Bid Opening – Building Renovations –** Joe G. opened the bid from Viking Builders, located 89 Crawford Avenue in Dixon; their bid was for \$76,637.00. He then opened a bid from Superior Design & Construction, located at 112 Third Avenue in Sterling; their bid was for \$46,512.00. Herb and Joe G. will call to confirm references tomorrow. Bill suggested that they make sure that both contractors are bidding the same work since there is such a difference in the two bids.

**V. Tax Levy Hearing** - Joe G. stated that the tax levy amount requested is \$239,000, however, it doesn't reflect what they will actually receive and it won't change the current tax rate of .75 per \$1,000 of property value. If the tax levy is more than 5% of the amount of money that was received in the past fiscal year, then a tax levy hearing is required. They received \$128,632 this year in tax income. The levy does reflect expenditures that they do expect to have next year, moreover, last year the RCD's expenditures were \$260,666.72 and the budget that they are working with now is \$206,900 for this fiscal year.

Herb asked what they anticipate getting and Joe G. said that the max they can receive is \$135,064.24, regardless of what they ask for and Joe G. expects that they will get the full amount. The amount received is based on the valuation of the property in our district. This year they received \$128,632 and the previous year they received \$115,386. There has only been one year that the RCD didn't receive the full amount that was supposed to come to them and that was because they didn't ask for enough in their tax levy.

Jerry asked what the assessed valuation goes up by each year and whether there would ever be an increase in the 75 cent rate per \$1,000 that they get taxes for currently. Joe G. said that he doesn't foresee an increase in the rate, however, in regard to the assessed valuation, Becky said

that the county does provide the annual figures to the RCD and she can give him a copy of that if he requests it. Joe G. happened to bring this year's assessed valuation of property and read off the numbers. The assessed valuation of the property for last year was \$17,151,014 with \$1,220,479 being new property. Ralph confirmed the possibility by stating that 10 homes were constructed last year. Joe G. questioned the commercial property value of \$191,000 stated in the report Becky and Bill suggested that it could be the golf course and there was general agreement of that. Mel Jackovich asked a question regarding the percentage given and Joe G. said that .75 is the most the RCD can get. One year, they didn't ask for enough and only got .71. Joe G. said that last year they spent \$260,000 and this year they have \$206,000 budgeted so the \$239,000 that they have requested in the tax levy is based on actual spending that has occurred. Bill motioned to approve the tax levy request of \$239,000. Jerry seconded the motion. Motion approved unanimously by roll-call vote. [09-16-04-02] Becky filed the proof of publications for the tax levy, the tax levy hearing notice, and the annual treasurer's report with the county and got their stamp for proof of filing.

**VI. Bond** – Becky found that in the past the Treasurers have been bonded by the Sauk Valley Insurance Services Company and that currently the people who are authorized to handle the money (Bill, Joe G., and Becky) are not bonded. She contacted them and obtained figures for a blanket bond. Bill asked her whether the bond has to have particular names on it or can the positions of Treasurer, President, and Office Administrator be stated on the bond. Becky said she would find out from the insurance company, although she would assume that it would be based on the individuals named. Bill said that they had two choices - #1. A \$50,000 bond at \$260 per year, which would require a counter-signature procedure on all checks (which Bill felt would be more hassle because they write a lot of checks), or #2. A \$25,000 bond at \$150 a year, which would accept our current policy of one signature required on checks (which Bill recommended).

Herb asked if Bill obtained estimates from other insurance companies and he said no, not for \$150. Becky added that this was the agent that they used in the past and that is why she called them. Herb said okay. Joe G. said that they used this insurance company in the past and it was an oversight of the procedural matter of renewing the bond.

Joe Olliges asked if the previous bond was still in effect and Bill said no.

The board agreed to go with the \$25,000 bond for \$150 a year.

**VII. Adjourned:** Jerry motioned to adjourn the September 16<sup>th</sup> RCD meeting. Bill seconded the motion. Motion approved unanimously by roll-call vote. Meeting adjourned at 7:33PM. [09-16-04-03]

### **VIII. Executive Session: Personnel**

#### **September 16, 2004 Motion List**

1. Joe G. motioned to modify the agenda by putting the bid opening first. Bill seconded the motion. Motion approved by roll-call vote. [09-16-04-01]
2. Bill motioned to approve the tax levy request of \$239,000. Jerry seconded the motion. Motion approved unanimously by roll-call vote. [09-16-04-02]
3. Jerry motioned to adjourn the September 16<sup>th</sup> RCD meeting. Bill seconded the motion. Motion approved unanimously by roll-call vote. Meeting adjourned at 7:33PM. [09-16-04-03]