



# LNNLRCD Special Meeting

## Mon., December 19, 2016 - 7PM

- I. Call to Order and Pledge of Allegiance –** Jim called the meeting to order at 7:02PM  
**Board Members Present**  
Jim Brown – President                                  Bill Winebaugh – VP                                  Andy Warcaba – Secretary
- II. Motion to Approve the Agenda –** Jim motioned to approve the agenda and Andy seconded the motion. The board approved the motion unanimously by roll-call vote. [12-19-16-01]
- III. Motion to Start Bid Request Process for Schings Park –]** Jim read off the bid request publication that Becky drew up (see attachment 1) and Andy said that he and Becky would meet tomorrow to finalize the publication. Jim said that it'll be in the paper and on the RCD website. Bill motioned to start the bid request process for Schings Park and the bid opening to be held at the RCD's January meeting on January 26<sup>th</sup> at 7:00PM and Jim seconded the motion. The board approved the motion unanimously by roll-call vote. [12-19-16-02]
- IV. Motion to Accept POA Requested Terms for Rental of LCC –** Jim read off a correspondence addressed to the RCD from the POA office that outlined an alternative to the LCC rental proposal that the RCD submitted to the POA (see attachment 2). The POA requested to be allowed to submit a \$25 check before the January 2017 meeting to reserve that date and then each month they would cut a check to the RCD for the actual amount of the rental that transpired and the \$25 check paid would roll-over to the next month's reservation. Andy motioned to accept the POA requested terms for rental of the LCC as outlined in the correspondence that the POA office sent on December 17<sup>th</sup> and Jim seconded the motion. The board approved the motion unanimously by roll-call vote. [12-19-16-03]
- V. Motion to Adjourn –** Andy motioned to adjourn the meeting at 7:11PM and Jim seconded the motion. The board approved the motion unanimously by roll-call vote. [12-19-16-04]

### 12/19/2016 Motion List

1. Jim motioned to approve the agenda and Andy seconded the motion. The board approved the motion unanimously by roll-call vote. [12-19-16-01]
2. Bill motioned to start the bid request process for Schings Park and the bid opening to be held at the RCD's January meeting on January 26<sup>th</sup> at 7:00PM and Jim seconded the motion. The board approved the motion unanimously by roll-call vote. [12-19-16-02]
3. Andy motioned to accept the POA requested terms for rental of the LCC as outlined in the correspondence that the POA office sent on December 17<sup>th</sup> and Jim seconded the motion. The board approved the motion unanimously by roll-call vote. [12-19-16-03]
4. Andy motioned to adjourn the meeting at 7:11PM and Jim seconded the motion. The board approved the motion unanimously by roll-call vote. [12-19-16-04]

Attachment 1

**NOTICE TO CONTRACTORS [Final Revision Date 12/20/2016]**

The Lost Nation / New Landing River Conservancy District of Illinois Board (RCD) will be accepting bids for "Earthwork, Grading and Riprap Installation" improvements to be performed on parcel #22-09-104-010, AKA "Schings Park," located on the east side of Lost Lake off of White Pine Drive.

All work described is fully detailed in the bid plans and specifications which are to be distributed only by Wendler Engineering Services, Inc. Said bid plans and specifications can be obtained by calling Wendler Engineering at (815) 288-2261 and requesting the documents or through our website at [www.lostlakercd.org](http://www.lostlakercd.org). All work is to be completed by **May 31, 2017**. All SEALED bids must be received no later than **Wednesday, January 25<sup>th</sup> at 2PM** marked "**2017 Schings Park "Earthwork, Grading and Riprap Installation Improvements"**" at the RCD office located at:

LNNLRCD  
404 Lake Court  
Dixon, IL 61021  
Phone: (815)652-2006

All bids received will be opened at the regularly scheduled meeting on **Thursday, January 26th at 7PM** at the Lake Court Center located at 404 Lake Court in Dixon. **All bids received under this notice must contain labor costs at the current prevailing wage. Bidders must include a written statement with their bid indicating that this requirement is being followed.** We also request a list of previous work experience, references, and proof of insurance and worker's compensation. You may call the RCD office at 815-652-2006 if you have any questions and copies of the bid specification are available upon request at:

Wendler Engineering Services, Inc.  
Attn: Scott Brown  
698 Timber Creek Road  
Dixon, IL 61021  
Phone: (815) 288-2261

Attachment 2

**From:** United Lost Lake POA [mailto:ullpoa@grics.net]  
**Sent:** Saturday, December 17, 2016 1:29 PM  
**To:** Becky RCD <rebecca.miller@lostlakercd.org>  
**Cc:** 'United Lost Lake POA' <ullpoa@grics.net>  
**Subject:** LCC Rental Proposal/Options

Becky,

At the ULLPOA 12/17/16 meeting, the Board reviewed & discussed the letter dated November 29, 2016 from the RCD regarding the 2017 LCC rental agreement with the POA. The ULLPOA Board unanimously voted on an alternative option, whereby the POA would pay the RCD a \$25.00 down payment, and the POA would “pay as we go”; meaning, the Monday after each POA rental, the \$25.00/hour rental check would be cut & mailed to the RCD—no prepayment arrangements (other than the \$25.00 down payment). This \$25.00 down payment would also reserve LCC for the 2017 year for its POA meetings, and satisfy the RCD’s Category 4 requirements. If the RCD needs to vote on this alternative option, please let me know. Regards, Leslie