



## August 3, 2006 Meeting Time: 7:00PM

### I. Call to Order and Roll Call: Marty Portner called the meeting to order at 7:01PM

**Board Members Present:**

Marty Portner	President
Dan Dummett	Vice President
Bill Piper	Treasurer
Herb Hill	Secretary

### II. Pledge of Allegiance

**III. Approval of Agenda –** Bill motioned to approve the agenda with the deletion of Executive Session on item X. Herb seconded the motion. The board approved the motion unanimously by roll-call vote [08-06-01] Marty motioned to add item E. Security, to #VII. New Business. Dan seconded the motion. The board approved the motion unanimously by roll-call vote [08-06-02]

**IV. Approval of Minutes – July 13, 2006 –** Herb did not get a chance to review the minutes due to not being able to open the word documents that Becky sends him. Dan motioned to approve the minutes of the July 13, 2006 meeting. Bill seconded the motion. Motion carried with Dan, Bill and Marty approving the motion and Herb abstaining from the vote. [08-06-03]

**V. Treasurer's Report –** Bill read off the treasurer's report. There was \$109, 677.27 in checking/savings. Legal expenses of \$973.27 was paid to Nye for assistance involving the tax levy and boat sticker fees. Dan asked why there has been no payout to the employees for mowing and Becky said that they have not submitted their hours and expenses for June or July yet. Dan asked Becky to tell them to make sure that they submit their hours every month. \$2,007 of miscellaneous income was attributed to boat sticker fees. Dan motioned to approve the treasurer's report. Herb seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-04]

### VI. Old Business

#### A. Herb Hill

##### 1. Lake Court Center

a. Unloading Area by LCC Kitchen – Herb is waiting for the bids

#### B. Dan Dummett

2. Quotes for Boat Ramps – Ken Oltmanns sent a quote to the office that Becky will get to Dan as soon as possible. They are having some problems with the boat ramps washing out and have addressed it temporarily by filling in the washed out areas.

### VII. New Business

**A. Office Computing Environment and Office Manager Training –** Marty did an evaluation of the computing environment of the RCD office and recommends an upgrade of the memory on the RCD laptop for now and eventually to get a desktop computer that is more powerful and has more storage capacity. The laptop would then be used as a back up or a floater for RCD members that need a temporary computer. He would also like Becky to get some training of first level certification in QuickBooks and some certification for using a modern web editing software like FrontPage. Marty thinks that the cost will be a couple hundred dollars for the classes and he wanted the boards opinion on whether they thought it was a good idea or if they should take some other approach or table it until next meeting. Bill said that Becky was the heartbeat of the RCD operation and he feels that she should be equipped with the best equipment that

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they can afford to provide - if she needs training then she should get the training and if she needs an upgrade on the computer then she should have it. Herb asked how Becky felt and she said that she would welcome the opportunity to improve her proficiency in web editing and QuickBooks and an upgrade of the computer's memory would increase her productivity. Marty requested that Becky find out what type of certification that she can get for QuickBooks and html editing using FrontPage or Dreamweaver and bring back her findings to him for approval, unless it goes over the \$500, in which case he would bring it back to the board.

**B. RCD Newsletter** – The Lost Lake News has been the vehicle for the RCD to get their information out the community and the RCD appreciates the fact that the boards have allowed the RCD to submit a 300 word (about  $\frac{3}{4}$  of a page) President's letter in for so many years. Their needs are growing, especially with the exciting things happening with Lake Management, and that means that they are going to need more space to get their information out. He has talked to both of the POA Presidents in the hope that the RCD will be allowed to have a little more space – up to two pages, with the RCD then contributing financially to the newsletter. He would like consent from the board to allow him to pursue finding out the amount of space the RCD would get and what it would cost. Herb suggested that they could put a box at the gates that would contain a flyer that they could generate. Becky said that the people who only own property and don't live here wouldn't get that information then. Herb said that perhaps they could mail out to them and not the homeowners. Marty said that they have to reach out to everybody if they are going to reach out, not just the people who live within the jurisdiction of the POA's. Bill asked if the newsletter would get out to the people who live outside the boundaries of the POA's and Marty said not at this time. Bill said that it should, especially since they are dealing with the LMC, because they want to get that information out. Marty said that they may be able to create a hybrid solution where it would be cost effective to put their publication in the Lost Lake News for the majority of the property owners in the district and then the people outside the POA's the RCD would deal with out of their own funds and their own time, distributing only the RCD portion of the newsletter. The board agreed to allow Marty to continue to pursue this. Dan asked if the RCD has a mailing list of everyone in the district and Becky said that the most recent list that she has is from 2002. Joe Olliges said that July of last year he went to the county and got an excel list of the property owners within the RCD from Jim Harrison for a fee. Joe said that he also has a list of the people in the Lost Lake Utility District if the RCD wants that (as there would be a lot of overlap). Jerry Sellers said that for the purposes of the article, they would want the list of people with the RCD boundaries, not the LLUD boundaries.

**C. Update LCC for Meeting Purposes** - The last NLPOA meeting that Marty went to had quite a large amount of people. They couldn't get the sound equipment to work and so people in the back had trouble hearing what was going on. Marty, in conjunction w/ the POA's, would like to look into making the Lake Court Center more amenable to meetings to accommodate the organizations that use the facility (like the POA's, the RCD and the LLUD, the Social Club, Senior Focus, and the Fishing Club. It already has acoustical tiles on the ceiling and a speaker system, now all is needed is a PA system to drive the speakers. If it would be possible for the RCD to cost share with the POA's and even the LLUD or other organizations, then they should look into it so that everyone could have a nice sound system for their meetings. Bill asked if there were any cost figures on that and Marty said that Tom Wendling is going to be talking to a gentleman on Wednesday and it would be around \$1,400 for a system that has six wireless microphones to put on the tables, a console w/ a mixing panel and an amplification system and it has a tape recorder on it so that the meeting can be recorder without the need for a digital tape recorder (as is being used now). Nadine Portner suggested that a podium w/ a microphone attached to it would be nice for people from the audience who would want to speak.

**D. New Locks for Lake Court Center** – The locks to the LCC were changed due to a couple instances of the building being left open and someone losing their set of keys. Anyone who is authorized to have a key to the building and has not signed for one yet may get one from Becky after the meeting

**E. Security** – Marty was approached by Lost Nation regarding roving security, which is done for them by Chris Stephenitch, and he had a meeting with Sandy Lewis from the LNPOA and Tom Wendling from the NLPOA. Chris would often handle nefarious activity that would take place at the beaches because it

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happened to be along the route that he takes for the LNPOA, although it really should be the RCD's responsibility. Marty has also noticed some activity at the campground, an area that Chris doesn't patrol. He asked the board what security measures they have for the campground and Herb said that they don't have anyone who patrols the campground and the burn pile; he goes there and checks it periodically, although, since he doesn't patrol it 24/7, he is invariably there after the fact. They also rely on the homeowners to report to the RCD any activity that they may see. They don't have any set standard of what an RCD board member should do if they come across someone doing something wrong and he feels that they (the board members) are putting themselves out on a limb by confronting someone and telling them to leave or stop what they are doing. He thinks that it would be a good idea if they had a policy in place. He gave an example of instances where he had to confront some kids throwing rocks into the lake. Sandy Lewis broached the subject of doing a joint security venture between the two POA's and the RCD. Chris Stephenitch had some replacement suggestions for himself (he is resigning as soon as the LNPOA acquires a replacement) and although she has not investigated it yet, they can get either retired or active peace officers to work out here part time as security personnel, casting a broad enough net to overlap on a 20 hour a week schedule to cover everything (including the campground). Marty would like to at least look into the possibility of sharing security measures. Becky asked if they did pursue a security program, would they be having the security personnel issue citations if they broke any of the ordinances that the RCD has in place. Marty said that depending on what is on the books, they could empower them to do that. Herb said that he thinks that the presence of a uniformed patrol would prevent many instances (like vandalism) from happening. Herb and Bill agreed to have Marty look into a joint security venture. Ralph Petersen said that if they hire someone for 20 hours a week at \$15 an hour then it will cost each group \$5,000 apiece. Crystal Pohlman said that because they don't have as many security issues in the winter, they wouldn't need to run it all year long. There is already a neighborhood watch program in place. Marty said that the advantage of using a trained peace officer is that they know how to use their time efficiently and how to judge traffic patterns for possible problems. Dan said that he is skeptical of the effectiveness of a security program, due to the fact that there is not much that the RCD can do to enforce their ordinances, unless the sheriff became involved. Herb said that he recalled attorney Nye recommending that if they did pursue a security program, that they hire law enforcement trained individuals. Joe Olliges recommended that they research it extensively before they enter into an agreement because the POA's needs are mainly related to the roads and the RCD would mainly have issues relating to their properties. Joe also cautioned the cost of legal fees if a situation should need court action. Jerry said that Mr. Stephenitch did an excellent job of confronting issues such as ATV misuse and loose dogs. Crystal Pohlman asked why they started to pursue security and Marty said that Lost Nation POA has always been security minded – they have people do house checks when people are on vacation and that and he described an incident that he encountered at the campground where the gate was open and he asked some teenagers there to leave. Marty will pursue it further

## **VIII. Employee / Committee Reports**

### **A. LMC**

**1. Purchase of Water Quality Equipment - \$3,000 Total** – Dan felt that Joe Rush presented a very thorough program at the last RCD meeting that stated what they were embarking on and made it quite clear how the tools would enhance the record keeping necessary to track the lake, which they will need to do to make future improvements. Dan said that it is incumbent upon the RCD to support the LMC and to authorize the expenditure of the requested monies and suggested that they break down the motions into the three areas that funds were requested. Joe Olliges said that the RCD's approval of buying the equipment would show the LMC that the board is behind their endeavors for the lake. Dan asked Jerry if the volunteers that are participating in the VLMP program will be the ones operating the equipment and Jerry said yes.

Bill said that what he got from Joe Rush's presentation was that the one time equipment purchase would save them money in the long run, being equal in cost to six months of an outside entity coming in and doing the work. Jerry agreed that the ROI (return on investment) of the equipment would be equal to six months of them paying an outside company to do it.

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Marty asked what the shelf life of the equipment was (how long could they use it for). Jerry didn't know the answer to that question, although he did state that if it was treated properly that it should have considerable longevity. Marty said that right now they will be using the devices to collect data for Joe to download and present to the RCD and asked if they would ever reach a point where the volunteers themselves would be able to do the analysis and produce the reports, effectively weaning themselves off of the need for Joe to do the interpretations. Jerry said that there are several websites containing vast amounts of information that they can look up and possibly be able to do it themselves, as long as they could absorb the knowledge and interpret the data.

An audience member asked if the state requires a licensed person like Joe and Jerry said that because Joe Rush is a certified lake manager and therefore networked with a lot of professionals, including the state, he was able to procure equipment from the state and put the RCD at another level of testing which, ordinarily, they wouldn't be able to do. Marty asked about the buoys and the GPS and whether that is reflected in the price and Jerry said yes. Bill said that \$2,000 is for the testing meter and probes and the other \$1,000 covers the GPS and buoys. Herb asked why it was necessary for them to have the GPS if they were going to mark the site with buoys and Jerry said that the GPS would serve as a back up in case the buoys were disturbed. The GPS would also be necessary if, in the future, the volunteers were able to conduct their own sediment survey (of which they are initially requesting be done by a professional outfit), which is done by taking GPS points around the lake. Herb asked the board if the money for the equipment would be taken out of the \$15,000 that is allocated for professional services, aquatic management and Bill said that it is separate. Dan said that felt that charged the LMC with the responsibility of researching how to spend the RCD's money in the most efficient and effective way. He feels that the numbers represent a worse case scenario and that the LMC wouldn't spend anymore than they would have to on the equipment. Marty asked whether the equipment would need to be insured and Becky said she would look into whether it should be added to the existing policy. Dan motioned to approve the spending of up to \$3,000 on a water quality testing equipment to include a multi-meter, GPS and Buoys for VLMP testing. Bill seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-05]

**2. Lake Shore Stabilization Proposals – up to \$2,100** – the proposal consisted of a larger area (80'X5') for \$2,100 and a smaller area (40'X7') for \$1,100. Bill said that he had reservations about approving the shoreline plantings until they get the other equipment. Herb said that he agreed with Bill and that if they did decide to do a shoreline test site that it be located on some other public shoreline of the lake. Jerry asked where a better spot would be and Bill said that the Lake Court Center is the most public spot on the lake. Herb agreed that it was the most public area and because of that, he is concerned about what would happen if it didn't turn out like they had hoped for especially since there are no concept pictures of what will be planted. Joe Olliges said that the expert picked out what she felt was the best area and what type of plants should go there, so before they change the area, they would have to go back to her. Jerry said that Vickie can give Herb a list of the types of plants, which would be native, non-invasive plants that would be put in and she guarantees the plants. If they don't take then the RCD is out nothing, however, if they do take then it may generate some business for her as other lakeshore property owners see them and wish to do likewise. Dan said that Vickie also offered to buy some of the plants back, eliminating their cost. Dan said that two things that they are trying to do with the lake is to stabilize the shorelines and deter the goose population and these plants will accommodate those two issues. Herb asked if they were aquatic or terrestrial plants and Jerry said that they were a combination of both. Herb felt that there were other areas on the lake that were in worse shape than at the LCC that he would like to use as a test site. Crystal Pohlman asked if there were other lakes that Vickie has planted at that they could look at and Jerry said that Vickie has some ponds on her property that they could take a look at. Herb asked if the LCC beautification committee was considered anywhere in this proposal and Jerry said no because they are not professionals in the planting of native grasses and aquatic plants along shorelines. Bill said that since they are in a win/win situation in that if the plants don't take or a not aesthetically pleasing then they don't have to pay for them, then that changes his mind on it. Dan added that Joe Rush recommended the proposal that

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Vickie presented so they are not just going on the word of a commercial nursery trying to sell us a bill of goods. Dan motioned to approve spending \$1,100 on the 40'X7' Lake Shore Stabilization Planting Plan proposed by Vicki Webber of Clearview Ponds. Bill seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-06]

**3. Bids for Sampling Sediments for Dredging Program** – Jerry said that they have three firms that they are working with: ILM -\$12,550, Marine Biochem, and Fehr Graham. They are waiting to hear back from Marine Biochem and Fehr Graham. Marty asked how long the survey would take and Jerry said about 5-6 working days, with several men in boats surveying the lake and then doing computer work to chart the depth of the water down to the sediment the depth of the sediment down to the hardpan. Jerry said that this data will tell them how much sediment there is in the lake and where the sediment is located, which will be information essential to a future dredging program. Herb asked what Joe Gargano did before he coordinated a dredging program and Jerry said that they have all of Joe's notes – he had Dredging Specialists critique the dredge that they had (they determined that it was too small) and do a \$2,500 report to tell them how much sediment was in the lake at what they called Basin #1 (inlet from Clear Creek) and Basin #2 (Babbling Brook to Schings Park). Marty asked if they would have to dredge anytime soon and Jerry said that they don't know yet, although the off of Oak Lane Park that was mechanically dredged to a depth of 9 feet in 2003 is now back up to 4 feet and Schings park, which was dredged to 7 or 8 feet is now about 4 feet. Marty asked if the survey would be able to predict how much silt will come into the lake by next year and Jerry said no, Dan added that the survey would give them a benchmark for any future surveys that would be performed on the lake and Jerry agreed. Jerry said that they must have this survey done as a prerequisite to a hydraulic dredging program. Marty asked if any more surveys would have to be done before they dredge again and Jerry said no. Herb asked if the results change with every rainfall and Jerry said yes, although it won't move that quickly. Marty asked if the survey will tell the composition of the silt and Jerry said that it will tell them if it is gravel or sand. Marty asked if it would tell the nutrient composition of the silt and Jerry said yes. The survey will come in a full report that they could put into a power point presentation for the board. Herb said he is concerned about whether they will have enough money to dredge once they get the survey done, considering the fact that they still owe \$73,232.31 from the 2003 dredging program, and would like to try to take some readings with a device that he has that can fairly accurately pinpoint urgent areas to see if they can wait until spring 2007 to have the survey done or if it should be done now. Marty said that Herb is talking about the difference between doing an adhoc job versus a more professional job and they would have to determine what their comfort level is. Dan said that the sooner that they get the baseline established, the better off they will be in tracking what is going on in the lake, which will help them determine what type of dredging they will need to do. Bill asked when or if they should expect to hear back from the other two firms and Jerry said that the other two firms were initially hesitant to work with Joe Rush and Jerry had to intervene and tell them to involve him and answer his calls. He also said that Fehr Graham is involved with a big project right now and he hopes that the two firms will get back to them with quotes, however, if they don't, the firm that they already got the quote from can very well handle the sediment survey. Bill asked if they can wait until the next meeting to give Jerry time to get more bids, and Dan said he thought it was their fiduciary responsibility to get as many bids as possible. Jerry said that if Fehr Graham and Marine Biochem drop out of the bidding, he can't guarantee that he will be able to come up with other firms that do this type of work because it is a specialized field. Dan said that he would have to look into whether they would be "let of the hook" if they were not able to obtain other bids. Dan wants the professional services definition researched with regards to the survey to see if it applies. Herbs motioned to defer the decision to hire a firm for a Sediment Survey until September or sooner if other bids are obtained. Bill seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-07]

**4. Vegetation at the Dam** – Jerry said that the vegetation along the dam face needs to be sprayed with round-up. Dan will contact Doug on that.

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**5. Four Dead Trees at North Beach** – Jerry said that there are four dead trees at the north beach south of the beach that need to come down. Jerry offered to look into getting them taken down. Herb said that he could look into getting the trees taken down too – he has used Patterson in the past.

**6. Gas Tank for the Boat needs to be replaced** – Jerry volunteered to get the gas tank replaced.

**IX. Guests/Public Opinion -**

**A. Crystal Pohlman** – Crystal commented on the ants that were crawling around the Lake Court Center and Herb said that they would address that immediately.

**B. Ralph Petersen** – He suggested that they have the meeting further back so that they can have the air on. He also said that the buoy at the west beach was on the other side of the lake and now it is missing.

**X. Adjourn:** Bill motioned to adjourn the meeting at 9:04PM. Herb seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-08]

**Next Scheduled Meeting: September 7, 2006**

**Aug 03, 2006 Motion List**

1. Bill motioned to approve the agenda with the deletion of Executive Session on item X. Herb seconded the motion. The board approved the motion unanimously by roll-call vote [08-06-01]

2. Marty motioned to add item E. Security, to #VII. New Business. Dan seconded the motion. The board approved the motion unanimously by roll-call vote [08-06-02]

3. Dan motioned to approve the minutes of the July 13, 2006 meeting. Bill seconded the motion. Motion carried with Dan, Bill and Marty approving the motion and Herb abstaining from the vote. [08-06-03]

4. Dan motioned to approve the treasurer's report. Herb seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-04]

5. Dan motioned to approve the spending of up to \$3,000 on a multimeter, GPS and Buoys for VLMP testing. Bill seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-05]

6. Dan motioned to approve the spending of \$1,100 on the 40'X7' Lake Shore Stabilization Planting Plan proposed by Vicki Webber. Bill seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-06]

7. Herb motioned to defer the decision to hire a firm for a Sediment Survey until September or sooner. Bill seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-07]

8. Bill motioned to adjourn the meeting at 9:04PM. Herb seconded the motion. The board approved the motion unanimously by roll-call vote. [08-06-08]