



# Lost Lake RCD Board Meeting

Thursday, July 11, 2024 - 6:00pm

**Board Members Present:** Norm Eakley, President Hal Warren, Vice President;  
Jeff VanQuatham, Treasurer/Secretary

**Board Members Absent:** Bill Winebaugh

**I. Call to Order, Roll Call and Pledge of Allegiance** - Norm called the meeting to order at 6:01 pm.

**II. Approval of the Agenda** - Hal motioned to approve the Agenda and Jeff seconded the motion. The Agenda was approved unanimously by roll-call vote. [07-11-24-01]

**III. Approval of the 6/13/2024 Meeting Minutes** - Norm motioned to approve the 6/13/2024 Minutes and Hal seconded the motion. The Minutes were approved unanimously by roll-call vote. [07-11-24-02]

**IV. Approval of the Treasurer's Report** - Jeff motioned to approve the June 2024 Treasurer's report and Norm seconded the motion. The Treasurer's report was approved unanimously by roll-call vote. [07-11-24-03]

## V. Board Member Reports

### a. Norm Eakley

- **POA Building** - meeting July 25<sup>th</sup> with all 3 boards to discuss possibility of moving POA office to Lake Court Center. Submit comments & concerns to Norm to present.
- **Rental Dock Ramps** - need 8 ramps at approximately \$2,000 including hinge pins. Will be presented at next meeting for approval.
- **North Beach Closure** - closed due to high bacteria readings
- **Commercial Carp Fishing** - hoping for next week. Norm wants to set up a regular date each year.

### b. Hal Warren

- **Silt Basin Dredge** - Nordman removed 750-825 yards of silt (55 truckloads)
- **Tree in Drainage Ditch** - willow tree in Birch drainage ditch near West Beach that needs addressed

### c. Jeff VanQuatham - nothing to report

### d. Bill Winebaugh - absent

### e. Tyler VanKirk - absent

## VI. Employee Reports

- **Beth Caudill, Office Manager** (absent)
- **Shawn Parish, Grounds & Maintenance**
  - Geese seem to love North Beach which could have caused beach closure.
  - No fabric under sand at North Beach causes grass to grow quickly on shoreline. Shawn will look into cost of adding fabric.
  - Oak trees wrapped to protect from beaver damage
  - Campground entrance cleared of tree branches to allow for vehicles/boats to enter safely

## VII. Old Business

**a. Lake Court Center Parking Lot:** Work to begin week of July 15<sup>th</sup> with 3 weeks to completion. Need to confirm that work won't interfere with upcoming events.

**b. Lake Court Center Dock/Platform:** Stairs with a handrail will be installed for safe passage to the existing dock. LCC exterior wall has been priority, but this will be completed soon. Hal & Norm will meet to look into options for the platform.

**c. Burn Pile: Approve Bid from Sauk Valley Lawn & Landscaping:** Hal motioned to approve bid from Sauk Valley Lawn & Landscaping and Norm seconded the motion. Three brush piles near the silt basins need to be burned. Sauk Valley will contact Ogle County and will dig around the area to contain the burn.

The bid from Sauk Valley Lawn & Landscaping for \$1,000 to burn brush was approved unanimously by roll-call vote. [07-11-24-04]

**d. Watershed Partnership:** Norm is trying to coordinate a date for Joe Rush to attend a Board Meeting to provide information on how best to proceed.

**e. Playground Mulch: Approve Bids from Xylem Ltd (mulch) and Sauk Valley Lawn & Landscaping (labor):** Mulch full load \$2,245.50 shared with POA is \$1,122.75 for each entity. Labor for Sauk Valley Lawn to spread, cut edging around playground, and add sand is \$800. Hal motioned to approve the purchase of a full load of playground mulch from Xylem Ltd and the labor from Sauk Valley Lawn & Landscaping with the approval of the POA board to share the cost of the mulch and Jeff seconded the motion. The motion was approved unanimously by roll-call vote. [07-11-24-05]

### VIII. New Business

**a. Contract Limitations: Approve Ordinance amendment 01-2024:** Hal motioned to approve Ordinance amendment 01-2024 and Norm seconded the motion. The Ordinance amendment 01-2024 was approved unanimously by roll-call vote. [07-11-24-06]

***AN ORDINANCE CONCERNING THE AMENDMENT OF CHAPTER 5 – PURCHASE ORDERS AND CONTRACTS, SECTION A OF THE DISTRICT’S ADMINISTRATIVE ORDINANCE TO AWARD CONTRACTS IN THE LOST NATION NEW LANDING RIVER CONSERVANCY DISTRICT OF ILLINOIS. ORDINANCE NO. 01-2024.***

*NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Lost Nation New Landing River Conservancy District of Illinois as follows:*

1. *That CHAPTER 5, PURCHASE ORDERS AND CONTRACTS: SECTION A, CONTRACT LIMITATIONS be amended by striking its paragraph and inserting in their place the following:*

\* \* \* \*

*All Contracts exceeding One Thousand Dollars \$1,000 for work, materials or supplies, or public improvements of any kind, shall be let by the Trustees. All contracts for supplies, material or labor exceeding \$10,000 shall be let to the lowest responsible bidder after publication of notice and the taking of sealed bids. All such contracts so executed shall be in the name of and run to the District and shall be signed on behalf of the District by the President, attested by the Secretary and the Corporate Seal shall be affixed thereto.*

\* \* \* \*

2. *This Ordinance shall be in full force from and after its passage and approval as provided by law.*  
*Passed by the Board of Trustees of the Lost Nation New Landing River Conservancy District of Illinois and approved by the by the Chairman of said District this 11<sup>th</sup> day of July, 2024.*

**b. Insurance Policy Renewal: Approve Payment to Bliss McKnight Inc:** Our annual renewal increased by \$376 from last year. Jeff motioned to approve payment of \$5,866.00 to Bliss McKnight Inc and Norm seconded the motion. The motion was approved unanimously by roll-call vote. [07-11-24-07]

**c. Clear Creek Silt Basin Dredge: Approve Payment to Bill Nordman:** Norm motioned to approve the payment to Bill Nordman for \$10,000.00 for dredging the Clear Creek silt basin and Jeff seconded the motion. The motion was approved unanimously by roll-call vote. [07-11-24-08]

**d. Approve FY2024-2025 Tax Levy:** Hal motioned to approve the FY2024-2025 Tax Levy and Norm seconded the motion. The motion was approved unanimously by roll-call vote. [07-11-24-09]

**e. LCC Window Hardware: Approve Purchase from Piper Construction:** Hal motioned to approve the purchase of window hardware & installation for \$1,311.21 from Piper Construction and Norm seconded the motion. The motion was approved unanimously by roll-call vote. [07-11-24-10]

**f. LCC Exterior Wall Repairs:** Shawn has been working on the exterior wall repairs at LCC. Windows were installed by Piper Construction. The trim around the door needs to be replaced as well.

**IX. Guest Comments:** Keep doing a good job.

**X. Motion to Adjourn:** Hal motioned to adjourn the meeting at 6:39 pm and Jeff seconded the motion. The motion was approved unanimously by roll-call vote. [07-11-24-11]

**Next Board Meeting: August 8, 2024**

## July 11, 2024 Motion List

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